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March 28, 2022

Learn

PSATS educational events will be listed as follows: Mondays – All webinars; Tuesdays – Administrative; Wednesdays – Planning/Zoning; Thursdays – Public Works; Fridays – Public Safety.

Basic Training for Secretaries and Administrators

Topics covered will range from budgeting, purchasing, advertising and meeting management all the way to human resource issues and public engagement.

[4/7/22 - Centre Co.](#)



[QuickBooks Tips and Tricks - Dauphin County - 4/24/22](#)

Join your colleagues from around the state for this newly REVISED class where Diana Patton, who has spent 30 years as a township secretary/treasurer and the last 19 years as a Certified QuickBooks Instructor and Trainer, will show you all the ways you can use QuickBooks to better serve the financial needs of your municipality.



[Effective Township Administration: Steering Your Township Through Difficult Situations - 4/24/22](#)

Elected and appointed officials are often asked to solve problems that are either not within their authority to solve or where the proposed “solution” might create negative unintended consequences for the municipality. Navigating these difficult issues requires skill, diplomacy and, often patience.



[2022 Solicitors Spring Seminar - 4/25/22](#)

This seminar will cover a wide variety of emerging and important trends and issues vital to the practice of every municipal solicitor. Don't miss this opportunity to hear from experts and network with your peers from around the state.



[Newsletter Best Practices: Keeping Residents Updated Via Email & Postal Mail- Virtual Class - 4/7/22](#)

We'll examine how print/mailed communications work in tandem with email to ensure our donors are informed and engaged.



[Media Relations 101: Tips to Improve Your Communication \(1:00 p.m.\) - 4/25/22 - Dauphin County](#)

During this hands-on training session, Gavin's team of senior PR strategists will teach you ways to better leverage social channels to communicate with your constituents. This session will also focus on communications planning and media coaching, including on-camera practice, to help you more effectively communicate with the public and leverage the news media. **PSATS Conference Registrants**



only. Limited seating available. Please bring your cell phone.

[Media Relations 101: Tips to Improve Your Communication \(2:45 p.m.\) - 4/25/22 - Dauphin County](#)

During this hands-on training session, Gavin's team of senior PR strategists will teach you ways to better leverage social channels to communicate with your constituents. This session will also focus on communications planning and media coaching, including on-camera practice, to help you more effectively communicate with the public and leverage the news media. **PSATS Conference Registrants only. Limited seating available. Please bring your cell phone.**



Township Video News



TVN's PSATS Extra Roulette | Don't miss these special conference events!

There is less than one month to go to the 2022 PSATS' Conference! Make sure you have these special events marked on your conference calendar! We can't wait to be TOGETHER AGAIN at the Hershey Lodge April 24-27!

Latest News

Township Reporting Deadlines This Week

Township officials are reminded that there are several state filing deadlines this week.

- Deadline for townships to claim [2021 liquid fuels tax refunds](#): March 31
- [Form AG-385](#) due to the Auditor General (required for foreign fire tax distribution and municipal pension aid): March 31
- Deadline for [Completion of Township's 2021 Audit](#): April 1
- Deadline to file [2021 Municipal Annual Audit and Financial Report](#): April 1
- [PURTA RCT-900 report](#) due to the Department of Revenue: April 1

Parade of Flags Deadline Extended

This new event for the 2022 PSATS Conference is generating quite a buzz already! Due to member requests and strong response of our townships registering to participate, we are extending the deadline to April 15 to sign up for the Parade of Flags. Subscribe to PSATS' YouTube channel to watch episodes of "What's on Your Flag?" with Executive Director Dave Sanko.

Today in History....

On March 29, 1806, For the first time in history, Congress appropriated federal funds for a road. Section 6 appropriated the first \$30,000 for the Cumberland Road which would extend from Maryland to Ohio. Eventually, the national highway would extend to St. Louis, Missouri, and the Mississippi River.

Legislative & Policy



The House will be in session today, March 29. Watch the session live [here](#).

Pennsylvania State Association of Township Supervisors

David M. Sanko, Executive Director
4855 Woodland Drive

Enola, PA 17025



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