Review of a Planning Module

Step 1) Municipality Receives Planning Module

The municipality receives the planning module from the developer and has **10 days** to forward a copy to the local agency SEO and to the appropriate planning agencies. Section 71.53(b)

Step 2) Local Agency SEO and Planning Agency Review Planning Module

(Applicant note: The 20-day and 60-day reviews run concurrently.)

Local Agency SEO Review

The local agency SEO has **20 days** to review the on-site testing documents and determine if a site is generally suitable for an onlot sewage system. Section 71.53(d)(5)

Planning Agency Reviews

The planning agencies and health department (if one exists) have **60 days** to comment on the module and complete the appropriate Components 4a, 4b, or 4c. These reviews are not required for a Component 1. Section 71.53(d)(2)

Step 3) Municipality Reviews Planning Module for Completeness

After the local agency SEO and any necessary planning agencies and health department (if one exists) have reviewed the module, it is returned to the municipality, which then has **10 working days** to determine whether the module contains all the necessary components to be complete. Section 71.53(b)

Step 4) Municipality Acts on Planning Module

The municipality has **60 days** upon receiving a complete planning module submission to act on the module by approving/adopting or rejecting it. Section 71.53(b)

Step 5) DEP or Delegated Local Agency Reviews Planning Module for Completeness

(Residential Component 2 and 3s module submissions only; all others skip to Step 6)

Upon receiving a residential Component 2 or 3s module from the municipality, DEP or the delegated local agency has **10 working days** to determine if a proposed module is complete. Section 71.55(d) & 71.54(b)

Step 6) DEP or Delegated Local Agency Acts on Module

DEP or the delegated local agency have the following number of days, depending on the module, to review and act on a planning module.

DEP Section 71.55(d) & Section 71.54(b)

30 days—Component 1
60 days—Component 2 residential*
60 days—Component 3s residential*
120 days—Component 2 nonresidential
120 days—Component 3s nonresidential

** DEP defines a residential subdivision plan as a subdivision in which at least two-thirds of the proposed daily sewage flows will be generated by residential uses. This definition factors in during DEP's time frame for review.*

Delegated Local Agency Section 71.59

60 days—Supplement (Component 1)
60 days—Supplement (Component 2 residential)
60 days—Supplement (Component 2 nonresidential)

Note: A component that is reviewed by a delegated local agency is called a supplement. Delegated local agencies are not given the authority to review Component 3s modules, since a DEP permit is required.