



PSATS CDL Program Guidance

Obtaining Employee Driver's License Reports from PennDOT

Townships wanting to pull their employee's driver's license reports can use PennDOT's online driver records system. To obtain these reports online and at no charge, the township will need to establish an account with PennDOT. To create an account or update an existing account, you will need to follow PennDOT's instructions [here](#).

Pulling driver's license reports from PennDOT in accordance with the employer's own self-imposed policy to obtain these records is different than the federally-required requests for driver information from the FMCSA Clearinghouse which all CDL employers must do. For instructions on registering for the Clearinghouse, click [here](#).

Employers are also encouraged to use the sample "Employee Authorization Allowing Employer to Obtain Driver License Reports from State Driver License Agencies" form (which can be obtained [here](#)) to obtain the employee's consent to regularly pull these reports during the course of their employment.

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