

Commercial Motor Vehicle Driver Performance Evaluation Form

DRIVER IDENTIFYING INFORMATION

Name of Employer

Driver Name

Evaluation Date

Driver License # and State of Issue

Expiration Date

**Check each item that driver performs in a satisfactory manner.
All un-checked items require additional driver training.**

PRE-TRIP INSPECTION (Checks by the Driver)

- Fully evaluates condition of vehicle
- Checks for oil, water, fuel leaks
- Checks fuel, oil, and water levels
- Checks tires, lights, reflectors
- Checks air hoses, electrical connections
- Checks suspension points, steering linkage
- Checks service and parking brakes; hand valve
- Checks wipers, mirrors, horn, and gauges
- Checks emergency equipment
- Cleans windows, mirrors, lights
- Uses DVIR

PLACING VEHICLE IN MOTION

- Checks mirror adjustment
- Puts transmission in neutral
- Shifts gears smoothly
- Starts motor without difficulty
- Allows proper warm-up
- Builds full air pressure before starting
- Checks brakes within 100 ft. of starting
- Checks and understands instruments
- Uses clutch properly
- Maintains proper engine RPM
- Times gearshift properly
- Uses proper gear sequence
- Uses seat belt

BRAKING AND SLOWING

- Brakes as soon as need is recognized
- Avoids sudden stops
- Stops smoothly without rolling back
- Tests brakes at top of hills
- Gears down to descend grades
- Uses brake properly on grades
- Keeps check on air gauges

CONTROLS AND EQUIPMENT

- Knows proper use of parking brake
- Knows proper use of hand valve
- Understands "low air" warning
- Understands use of 4-way flashers
- Uses proper headlight beam
- Dims lights when following others
- Dims lights when meeting others
- Adjusts speed to range of lights
- Knows how to replace fuses
- Knows how to use fire extinguisher
- Knows placement of warning devices
- Knows placement position of chocks
- Knows operation of engine brake (if equipped)

OPERATING IN TRAFFIC

Intersections and Turning

- Enters intersections prepared to stop
- Checks for cross traffic
- Yields to others
- Signals direction changes in advance
- Gets in proper lane well in advance of turn
- Turns only when way is clear
- Blocks traffic from curb side of turn

Signs and Signals

- Starts slowly from stopped position
- Looks ahead for signs and signals
- Comes to a complete stop at stop signs
- Approaches signs and signals prepared to stop
- Slows vehicle gradually

R.R. Grade Crossings

- Adjusts speed to crossing conditions
- If required, comes to a complete stop
- Stops required distance from crossing
- Avoids shifting gears while crossing

Over ...

BACKING AND PARKING

Backing

- Avoids backing from blind side
- Avoids unnecessary backing
- Warns others when backing
- Checks area before backing
- Uses mirrors to advantage
- If in doubt, gets out and looks
- Proper backing maneuvers

Vehicle Parking

- Selects safe area to park
- Parks to avoid backing when leaving
- Parks correct distance from curb or roadway
- Turns on warning flashers
- Secures unit:
 - Turns wheels
 - Sets brakes
 - Puts in gear
 - Shuts off engine
 - Uses chocks
 - Locks unit
- Checks traffic when pulling out

OPERATING IN TRAFFIC (continued...)

Passing

- Allows sufficient space for passing
- Passes only when there is long-term advantage
- Passes only in safe location
- Signals when changing lanes
- Signals before passing
- Proceeds in proper lane

Speed

- Observes posted speed limit
- Uses timed interval following distance
- Observes speed limit consistent with conditions
- Maintains steady speed on open road
- Adjusts speed for curves, other danger zones

General

- Grips steering wheel properly
- Good driving posture
- Centers vehicle in driving lane
- Reads traffic lights in advance
- Evaluates traffic patterns early
- Aware of traffic around unit
- Frequent use of mirrors
- Avoids being boxed in
- Makes eye contact with others
- Alert to live parking
- Makes good driving decisions

Driver Performance Evaluation Results

Based on this examination, is this driver qualified to operate commercial motor vehicles for this company? () Yes () No

If "No", explain additional training planned for this driver:

Name of examiner: _____

Signature of examiner: _____

Date of examination: _____