Commercial Motor Vehicle Driver Performance Evaluation Form

DRIVER IDENTIFYING INFORMATION

Name of Employer ________________________________

Driver Name ________________________________

Evaluation Date ________________________________

Driver License # and State of Issue ________________________________

Expiration Date ________________________________

Check each item that driver performs in a satisfactory manner.
All un-checked items require additional driver training.

PRE-TRIP INSPECTION (Checks by the Driver)

☐ Fully evaluates condition of vehicle
☐ Checks for oil, water, fuel leaks
☐ Checks fuel, oil, and water levels
☐ Checks tires, lights, reflectors
☐ Checks air hoses, electrical connections
☐ Checks suspension points, steering linkage
☐ Checks service and parking brakes; hand valve
☐ Checks wipers, mirrors, horn, and gauges
☐ Checks emergency equipment
☐ Cleans windows, mirrors, lights
☐ Uses DVIR

PLACING VEHICLE IN MOTION

☐ Checks mirror adjustment
☐ Puts transmission in neutral
☐ Shifts gears smoothly
☐ Starts motor without difficulty
☐ Allows proper warm-up
☐ Builds full air pressure before starting
☐ Checks brakes within 100 ft. of starting
☐ Checks and understands instruments
☐ Uses clutch properly
☐ Maintains proper engine RPM
☐ Times gearshift properly
☐ Uses proper gear sequence
☐ Uses seat belt

BRAKING AND SLOWING

☐ Brakes as soon as need is recognized
☐ Avoids sudden stops
☐ Stops smoothly without rolling back
☐ Tests brakes at top of hills
☐ Gears down to descend grades
☐ Uses brake properly on grades
☐ Keeps check on air gauges

CONTROLS AND EQUIPMENT

☐ Knows proper use of parking brake
☐ Knows proper use of hand valve
☐ Understands “low air” warning
☐ Understands use of 4-way flashers
☐ Uses proper headlight beam
☐ Dims lights when following others
☐ Dims lights when meeting others
☐ Adjusts speed to range of lights
☐ Knows how to replace fuses
☐ Knows how to use fire extinguisher
☐ Knows placement of warning devices
☐ Knows placement position of chocks
☐ Knows operation of engine brake (if equipped)

OPERATING IN TRAFFIC

Intersections and Turning

☐ Enters intersections prepared to stop
☐ Checks for cross traffic
☐ Yields to others
☐ Signals direction changes in advance
☐ Gets in proper lane well in advance of turn
☐ Turns only when way is clear
☐ Blocks traffic from curb side of turn

Signs and Signals

☐ Starts slowly from stopped position
☐ Looks ahead for signs and signals
☐ Comes to a complete stop at stop signs
☐ Approaches signs and signals prepared to stop
☐ Slows vehicle gradually

R.R. Grade Crossings

☐ Adjusts speed to crossing conditions
☐ If required, comes to a complete stop
☐ Stops required distance from crossing
☐ Avoids shifting gears while crossing

Over …
BACKING AND PARKING

**Backing**
- Avoids backing from blind side
- Allows sufficient space for passing
- Avoids unnecessary backing
- If in doubt, gets out and looks
- Proper backing maneuvers

**Vehicle Parking**
- Selects safe area to park
- Parks to avoid backing when leaving
- Parks correct distance from curb or roadway
- Secures unit:
  - Turns wheels
  - Sets brakes
  - Puts in gear
  - Shuts off engine
  - Uses chocks
  - Locks unit
  - Checks traffic when pulling out

OPERATING IN TRAFFIC (continued...)

**Passing**
- Allows sufficient space for passing
- Passes only when there is long-term advantage
- Passes only in safe location
- Signals when changing lanes
- Signals before passing
- Proceeds in proper lane

**Speed**
- Observes posted speed limit
- Uses timed interval following distance
- Observes speed limit consistent with conditions
- Maintains steady speed on open road
- Adjusts speed for curves, other danger zones

**General**
- Grips steering wheel properly
- Good driving posture
- Centers vehicle in driving lane
- Reads traffic lights in advance
- Evaluates traffic patterns early
- Aware of traffic around unit
- Frequent use of mirrors
- Avoids being boxed in
- Makes eye contact with others
- Alert to live parking
- Makes good driving decisions

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**Driver Performance Evaluation Results**

Based on this examination, is this driver qualified to operate commercial motor vehicles for this company? ( ) Yes   ( ) No

If “No”, explain additional training planned for this driver:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Name of examiner:  _______________________________________________________
Signature of examiner:  ____________________________________________________
Date of examination:  ___________________